

7-203 Donadeo Innovation Centre for Engineering
9211 – 116 Street, University of Alberta
Edmonton, Alberta, Canada T6G 1H9 Tel:
780.492.4235
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cgradvis@ualberta.ca

Dear

The Department of Civil and Environmental Engineering at the University of Alberta is pleased to provide details of the minimum funding guarantee package, further to the details provided to you with your Faculty of Graduate & Postdoctoral Studies Official Admissions Letter.

The funding package, starting in your first term of registration , will amount to an annual stipend of a cumulative minimum of

Students are obliged to apply for available external and internal awards and scholarships for which they are eligible at the direction of their program; this expectation is considered part of students' professional and academic development.

While the minimum commitment will be met, the sources of funding may be adjusted, if necessary, and based on the terms and conditions outlined in the University of Alberta's Minimum PhD Guaranteed Funding Operating Standard, and the GPS Funding Letter received with your admissions offer from GPS. These conditions and any applicable amendments are binding for the duration of the funding guarantee.

The funding outlined in this letter can be from multiple sources including, but not limited to, teaching and/or research assistantships, research project support, graduate research fellowships, scholarships, and awards.

The funding outlined in this letter is expressly contingent on your being able to commence all aspects of your program by the original admission start date of . If you are unable to commence your program, for whatever reason or circumstance, by the original admission start date, funding may no longer be available or possible. This funding offer is only valid if you are residing in Canada. You must report to the Department Graduate Office in person upon arrival and submit your valid study permit and SIN to the central HR through the Staff Service Centre to initiate the payment.

As a Graduate Teaching or Research Assistant, you will be required to perform such duties as instructing in laboratories, marking assignments and/or conducting research. The number of hours of work will be determined based on a standard rate of pay established by the University, for graduate students, and the amount you receive. The hours of work may not be divided equally for each month during this appointment period. Prior to receiving a Teaching Assistantship, students must complete the Department's Teaching Assistantship training. Further information regarding this training will be provided once you arrive.

This offer is contingent upon you maintaining full time registration and satisfactory academic progress in your degree program (minimum GPA 3.0 / 4.0) and upon satisfactory completion of your assigned duties as a teaching and/or research assistant. Eligibility for assistantships from the Department may be affected should you be the recipient of other awards or scholarships. It is your responsibility to inform us if you receive any such awards from other sources.

In accepting this offer, applicants should be aware that any program or supervisor requirements stipulated in this letter of offer must fully adhere to the requirements set by the Faculty of Graduate & Postdoctoral Studies (GPS). Where requirements are in contradiction, GPS requirements will supersede those of the supervisor and program.

We must have your decision concerning this offer within three (3) weeks of the date of this letter; otherwise this offer will become null and void, and the financial support will be allocated to another candidate. Please sign and return a scanned copy of this letter by email to your supervisor and cc to cgradapp@ualberta.ca. Your supervisor will confirm the receipt of your signed letter.

We are looking forward to welcoming you to our department.

Sincerely,

Supervisor(s)

Dr. Zaher Hashisho

Associate Dean Graduate Students-CEE/MP

Offer Acknowledgment

Student's Name:

Supervisor's Name:

Date of Offer:

Offer Details:

Working Title: Graduate Research (RA) and/or Teaching Assistant (TA)

Research Area:

Amount:

Start date of appointment:

End date of appointment:

I acknowledge receipt of this offer and accept the appointment

I decline this offer

Student signature

Date (MMM DD, YYYY)